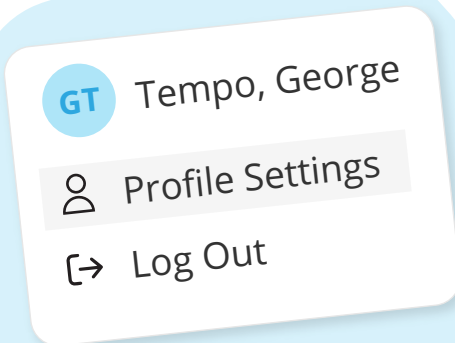
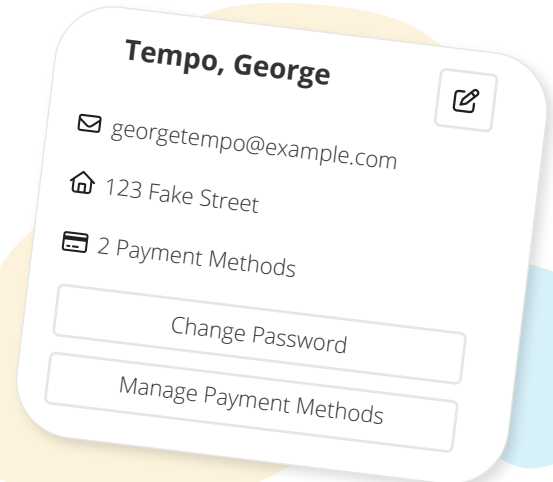


How to...

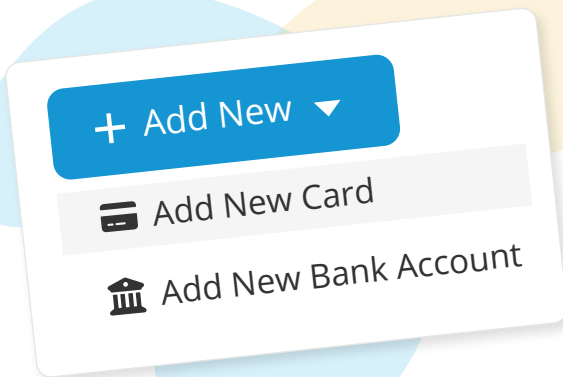
Add a Credit Card with Auto Pay



Click your name in the top right corner, then **“Profile Settings”**




Click **“Manage Payment Methods”**



Click **“Add New”**, then **“Add New Card”**

A 'New Credit Card' form with the following fields: 'Card Type', 'Card Number', 'Card Holder Name', 'Expiry Date', 'CVV', and 'Address'. There is a checkbox for 'Automatically pay emailed invoices' which is checked. At the bottom right are 'Cancel' and 'Add' buttons.

Fill in your card details, and select **“Automatically pay emailed invoices”**, then click **“Add”**

 **More questions?** Click the question mark in the top right corner to open the in-app Help Center